

EQUALITY IMPACT ASSESSMENT TEMPLATE - TRAFFORD COUNCIL

A. Summary Details		
1	Title of EIA:	Care and Repair – Housing Brokerage Service
2	Person responsible for the assessment:	Ian Peet/Merry Leslee
3	Contact details:	5849
4	Section & Directorate:	C & WB, Adult Social Care, Commissioning and Service Development
5	Name and roles of other officers involved in the EIA, if applicable:	Andrea Glaspell, Programme Manager Personalisation Adult Social Care

B. Policy or Function		
1	Is this EIA for a policy or function?	Policy <input type="radio"/> Function <input checked="" type="radio"/>
2	Is this EIA for a new or existing policy or function?	New <input type="radio"/> Existing <input checked="" type="radio"/> Change to an existing policy or function <input type="radio"/>
3	What is the main purpose of the policy/function?	The provision of an information and advice housing brokerage service
4	Is the policy/function associated with any other policies of the Authority?	The function is associated with policies regarding adult social care.
5	Do any written procedures exist to enable	A detailed service specification is in place

	delivery of this policy/function?	
6	Are there elements of common practice not clearly defined within the written procedures? If yes, please state.	No
7	Who are the main stakeholders of the policy? How are they expected to benefit?	The main stakeholders are older people and disabled residents living in Trafford the service is focussed on people who are home owners or living in the private rented sector
8	How will the policy/function (or change/improvement), be implemented?	The current service is delivered under contract to Trafford Council, the contract expires in March 13 and it is proposed to not continue the contract after that date.
9	What factors could contribute or detract from achieving these outcomes for service users?	If any high/medium negative impacts associated with ending the contract cannot be mitigated.
10	Is the responsibility for the proposed policy or function shared with another department or authority or organisation? If so, please state?	Trafford Council Housing Renewal Team

C. Data Collection

1	What monitoring data do you have on the number of people (from different equality groups) who are using or are potentially impacted upon by your policy/ function?	The service is delivered to older and disabled people.
2	Please specify monitoring information you have available and attach relevant information*	See attached
3	If monitoring has NOT been undertaken,	

	will it be done in the future or do you have access to relevant monitoring data?	
--	--	--

**Your monitoring information should be compared to the current available census data to see whether a proportionate number of people are taking up your service*

D. Consultation & Involvement		
1	Are you using information from any previous consultations and/or local/national consultations, research or practical guidance that will assist you in completing this EIA?	
2	Please list any consultations planned, methods used and groups you plan to target. (If applicable)	<p>The Future of Adult Social Care in Trafford - An Over view</p> <p>Supporting People Consultation Plan</p> <p>Individual meetings have been held with the service provider</p>
3	** What barriers, if any, exist to effective consultation with these groups and how will you overcome them?	

***It is important to consider all available information that could help determine whether the policy/ function could have any potential adverse impact. Please attach examples of available research and consultation reports*

E: The Impact – Identify the potential impact of the policy/function on different equality target groups

The potential impact could be negative, positive or neutral. If you have assessed negative potential impact for any of the target groups you will also need to assess whether that negative potential impact is high, medium or low

	Positive	Negative (please specify if High, Medium or Low)	Neutral	Reason
Gender – both men and women, and transgender;		Low		The proposal may impact more on Women as they make up more of the older population and may require more information and advice regarding home disrepair. The Impact is assessed as low given the availability of similar services that are currently available or could be developed via the Housing Renewal Team and organisations such as Age Concern, Trading Standards and the national Trust Mark service.
Pregnant women & women on maternity leave			x	
Gender Reassignment			x	
Marriage & Civil Partnership			x	

Race- include race, nationality & ethnicity (NB: the experiences may be different for different groups)			x	
Disability – physical, sensory & mental impairments		Low		The proposal will impact on disabled people as they are one of the target groups for the service and may require more information and advice regarding home disrepair. The Impact is assessed as low given the availability of similar services that are currently available or could be developed via the Housing Renewal Team and organisations such as Age Concern, Trading Standards and the national Trust Mark service.
Age Group - specify eg; older, younger etc)		Low		The proposal will impact on Older people as they are one of the target groups for the service and may require more information and advice regarding home disrepair. The Impact is assessed as low given the availability of similar

				services that are currently available or could be developed via the Housing Renewal Team and organisations such as Age Concern, Trading Standards and the national Trust Mark service.
Sexual Orientation – Heterosexual, Lesbian, Gay Men, Bisexual people			x	
Religious/Faith groups (specify)			x	

As a result of completing the above what is the potential negative impact of your policy?

High

Medium

Low x

F. Could you minimise or remove any negative potential impact? If yes, explain how.	
Race:	
Gender, including pregnancy & maternity, gender reassignment, marriage & civil partnership	The low negative impact could be minimised by ensuring that alternative sources of obtaining information and advice are made available via the Housing Renewal Team and organisations such as Age Concern, Trading Standards and the national Trust Mark
Disability:	The low negative impact could be minimised by ensuring that alternative sources of obtaining information and advice are made available via the Housing Renewal Team and

	organisations such as Age Concern, Trading Standards and the national Trust Mark
Age:	The low negative impact could be minimised by ensuring that alternative sources of obtaining information and advice are made available via the Housing Renewal Team and organisations such as Age Concern, Trading Standards and the national Trust Mark
Sexual Orientation:	
Religious/Faith groups:	
Also consider the following:	
1	If there is an adverse impact, can it be justified on the grounds of promoting equality of opportunity for a particular equality group or for another legitimate reason?
	N/A
2	Could the policy have an adverse impact on relations between different groups?
	N/A
3	If there is no evidence that the policy <i>promotes</i> equal opportunity, could it be adapted so that it does? If yes, how?
	N/A

G. EIA Action Plan

Recommendation	Key activity	When	Officer Responsible	Links to other Plans eg; Sustainable Community Strategy, Corporate Plan, Business Plan,	Progress milestones	Progress
If the proposal goes ahead an exit strategy is developed with the provider and other stakeholders to ensure a planned transition to alternative sources of advice and information.	Exit strategy developed	March 13	Merry Leslee		Exit Strategy in place	

Please ensure that all actions identified are included in the attached action plan and in your service plan.

Signed
Lead Officer
Date

Signed
Service Head
Date